
	<b>MOHAMED SATHAK HAMID COLLEGE OF ARTS AND SCIENCE FOR WOMEN</b> (Affiliated to Alagappa University, Karaikudi and Promoted by Mohamed Sathak Trust) Pokkuvarathu Nagar, Rameswaram Main Road, Vani Post, Sakkarakottai (Panchayat), Ramanathapuram- 623536.	
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### **CONTINUOUS INTERNAL ASSESSMENT - REGULATIONS**

The mode of evaluation of the performance of students in UG programme shall be a combination of both Continuous Internal Assessment (Formative Evaluation) and Summative Examinations (End Semester Examinations). The ratio for formative (Internal) and summative (External) evaluation for all UG is given below

<b>FORMATIVE (CIA)</b>	<b>SUMMATIVE (ESE)</b>	<b>PASSING MINIMUM IN THE EXTERNAL EXAMINATIONS</b>
25	75	40% for UG

#### **Continuous Internal Assessment CIA**

- There will be two internal assessment tests – I, II 50 marks each.
- Duration of Internal assessment test is 2 hours. The dates of the Internal Assessment Tests will be displayed in the Notice Board, for the information of the students.

The test portion of syllabus for CIA I – 1<sup>st</sup> and 2<sup>nd</sup> Units and CIA II – 3<sup>rd</sup> and 4<sup>th</sup> units.

#### **Processing of Internal Assessment Marks:-**

<b>Criteria</b>	<b>Marks</b>
Internal Assessment Test I & II (Conducted for 25 marks and converted to 15 marks)	15 Marks
Attendance & Discipline	5 Marks
Assignment / Seminar	5 Marks
<b>Total</b>	<b>25 Marks</b>

Attendance Marks shall be allotted based on the following criteria on the last working day of the Semester.

<b>Attendance %</b>	50-55	56-60	61-65	66-70	71-75	76-80	81-85	86-90	91-95	96-100
<b>Marks</b>	0.5	1.0	1.5	2.0	2.5	3.0	3.5	4.0	4.5	5.0

### Question Paper Pattern for Internal Assessment Test

PATTERN	MARKS
Part-A: 10 Questions (all compulsory)	5 x 02 = <b>10 marks</b>
Part-B: (either or choice) 2Questions	01 x 05 = <b>10 marks</b>
Part-C: (open choice – any TWO of 3 Questions)	01 x 10 = <b>10 marks</b>
<b>Total</b>	<b>25 Marks</b>

#### **Seminar / Assignment:**

Total Marks for assignment/Seminar is only 5 (Five). This part of evaluation may be either in the form of Seminar or in the form of Assignment which is conducted by the subject faculty before the commencement of the Semester Examinations.

#### **Re-test:**

The students who are absent for Internal Assessment Test I (or) II on any one of the following grounds will be permitted, on request, through proper channel, for Re-Test.

Only **one re-test will be conducted** in a semester on the following grounds.

- 1. Self-Hospitalization.**
- 2. Marriage of Own Siblings**
- 3. Condolence of any Blood Relation.**
- 4. Hospitalization of Parents.**
- 5. On duty**

The procedure for applying for the re-test will be as follows:

- In case of illness/accident, **Re-test Requisition Letter** should be submitted within 3 days after the student begins to attend the Classes.
- Doctor's certificate should be submitted along with the application for the re-test.
- The requisition letter of the candidate appearing for the re-test must be sent to the principal through the HOD with her remarks.
- On the recommendations of the HOD, the Principal will permit the students to write the re-test.

If any of the students has appeared for only one internal written test including re-test, the total marks secured by the student in that test will be **divided by two** for computation of Internal Test Marks.

#### **Attendance and Condonation as per ALU regulations**

1. The students who have above 75% of attendance will be permitted to appear for the semester examination without any pre-conditions.
2. Students who have 74% to 70% of attendance shall apply for condonation in the prescribed form with the prescribed fee.
3. Students who have 69% to 60% attendance shall apply for condonation in the prescribed form with the prescribed fee along with the Medical Certificate.
4. **Students who have below 60% of attendance are not eligible to appear for the examination. They shall re-do the semester(s) after completion of the stipulated programme period**

#### **ALAGAPPA UNIVERSITY UG - REGULATIONS**

**<https://www.alagappauniversity.ac.in/links/docs/aff-22-23/UG%20Regulations/UG%20Regulations.pdf>**